भारतीय कपास निगम लिमिटेड
The Cotton Corporation of India Limited
(भारत सरकार का उपक्रम / A Govt. of India Undertaking)
प्लॉट नंबर 27,चंद्रमौली बिल्डिंग, वीर सावरकर चौक, सम्राट नगर, शाहनूरवाडी रोड,
Plot No. 27, Chandramauli Building, Veer Sawarkar Chowk, SamratNagar, Shahnoorwadi Road,
औरंगाबाद / AURANGABAD - 431005 (महाराष्ट्र / Maharashtra)
दूरभाष क्रं. / Tel. No. (0240) 2361451 फैक्स क्रं. (0240) 2361834

संख्या: भाकनि-औ.बाद/विपणन-क्रय/भौतिक सत्यापन/2018-19/ दिनांक:- 06.03.2019

अल्प अवधि निविदा नोटीस

निगम शाखा कार्यालय औरंगाबाद के हर तरह के स्टॉक रूई गांठे, कपास, लिन्ट, बिनौला,हैसियन/ग्रे-क्लाथ,तिरपाल आदि दिनांक 31.03.2019 को शाखा के अधिकार क्षेत्र में विभिन्न केन्द्रों पर संग्रहित स्टॉक भौतिक सत्यापन के लिये महाराष्ट्र राज्य के सक्षम ऑडिटींग फर्मो से दो बीड प्रणाली में सीलबंद निविदा आमंत्रित करता हैं। इच्छुक ऑडिटींग फर्म निर्धारित प्रारूप में सीलबंद निविदा जिसपर "स्टॉक भौतिक सत्यापन हेतु" निविदा लिखा हो,महाप्रबंधक के नाम से **भारतीय कपास निगम लिमिटेड,** प्लॉट नंबर 27,चंद्रमौली बिल्डिंग, वीर सावरकर चौक, सम्राट नगर, शाहनूरवाडी रोड पर दिनांक 18.03.2019 को दोपहर 3.00 बजे तक अथवा उससे पूर्व बंद लिफाफे में शाखा कार्यालय में प्रस्तुत कर सकते हैं। टेण्डर उसी दिनांक 18.03.2019 को दोपहर 03.30 बजे उपस्थित ऑडिटींग फर्मो के समक्ष खोले जायेंगे ।

निविदा संबंधी टेण्डर, फार्म, नियम एवं शर्तो की पूर्ण जानकारी अंग्रेजी माध्यम के साथ वेबसाईट

(Website :- www.cotcorp.gov.in Government portal www.eprocure.gov.in**) पर उपलब्ध हैं।**

महाप्रबंधक

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Ref: CCI/AUG/MKT PUR/2019 Date:- 06.03.2019

SHORT TENDER NOTICE

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

The Cotton Corporation of India Limited invites Sealed Tenders in two bid system from the competent Auditing firms in the State of Maharashtra for carrying out physical verification of its stocks of all kinds of cotton bales, kapas, Lint Cotton, cotton seed, hessian/grey cloth, tarpaulins etc., as on 31st March 2019 stored in various centers under the jurisdiction of Branch Office, Aurangabad.

The firm may submit sealed tenders in the prescribed format. Sealed tenders superscribing "TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS" addressed to General Manager may be dropped in the Tender Box kept at The Cotton Corporation of India Ltd., Plot No 27, Chandramauli Building, Veer Sawarkar Chowk, SamratNagar,Shahnoorwadi Road, Aurangabad -431005 on or before 18th March 2019 upto 3:00 p.m. which will be opened on the same day at 3:30 p.m., in the presence of tenderers who may remain present.

Complete information of tender, form, terms and conditions of tender website with English medium

(Website:- **www.cotcorp.gov.in** Government portal www.eprocure.gov.in)

General Manager

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

TECHNICAL BID : I

(SPECIFICATIONS)

A. Eligibility Criteria:

- The firm should be a competent auditing firm having valid certificate of practice from CA institute and must have minimum 3 years experience of audit.
- The firm, who have given their godowns to the CCI for storage purpose, shall not be entitled to participate in this tender.
- Self attested copy of PAN & GST number is mandatory alongwith Technical Bid-1.
- A Firm/trust not eligible to participate in the tender process who already engaged in Corporation for carried out of internal audit work.

B. General Information

1) Whether the firm has office in State	:	Yes	No

If yes, please furnish the following details :-
i) Name of the Organization/Firm
ii) Year of Establishment
iii) Contact person
iv) Address of the Registered Office.
(with phone/ mobile no., fax nos. and email id)

2) Whether Firm has given their godowns to CCI for storage purpose.	:	Yes	No

3) Whether Proprietorship, Partnership firm or Company **:**		Yes	No

4) (a).Name and Address of Bankers
(b). Account No.
(c). MICR code
(d). IFC code
(e). GST Number

OTHER TERMS

1) The firm, who have given their godowns to the CCI for storage purpose, shall not be entitled to participate in this tender as it will adversely affect the independence of the Firm to carry out physical verification of the stocks.

2) The firm shall be required to carry out physical verification of the stocks of the Corporation as on 31st March, 2019 in respect of all centers/ G&P Factories / other destinations under the jurisdiction of (***Branch Office Aurangabad)***. For physical verification of stocks, their team shall visit the Branch Offices well in time preferably before 31st March, 2019 itself to collect the details of the centers/stocks for verification.

3) The firm shall ensure that their team visits each centre/G&P Factories/ other points for physical verification of stocks as per the detail provided by the Branch Offices.

4) The firm shall also be required to carry out physical verification of all kind of stocks stored in Central Warehousing Corporation (CWC) / State Warehousing Corporation (SWC) / Private godowns under management of CWC/SWC and stocks lying in other private godowns. Besides this, the firm shall also verify the stocks all bales for its physical availability under GSF (Godown Storage Facility), whether belonging to private mills or institutional buyers. The job of physical verification should be completed by the firm within stipulated time by deploying extra man-power.

5) The stocks to be verified shall include kapas, lint cotton, cotton bales, Grey Cloth / Hessian bales, tarpaulins and cottonseed etc stored in open or in boras, bags etc. Miscellaneous cotton either in bales or in loose, is also to be verified.

6) While carrying out physical verification of stocks, full particulars like crop year, variety, grade, Contract Number, particular of item, storage place, weight and other related particulars are to be mentioned clearly and specifically. If any stock is found damaged or affected then its full particulars are to be given in the verification report.

7) If at a particular centre, stocks available pertain to more than one centre then physical verification of stocks shall be done center-wise and report shall be prepared center-wise.

8) Stocks of only serviceable tarpaulins are to be verified on single piece basis of 60'x40' or 40'x40' size each. Tarpaulins in pieces are not to be taken into account.

9) Before carrying out physical verification, written declaration may please be obtained from the Centre In-Charge regarding particulars of stocks available and its location/storage point. In respect of stocks inside the G&P factories, the written declaration must be signed by Centre In Charge and Factory In Charge of CCI and authorised representative of G&P factory and on the basis of these written declarations, physical verification may be carried out by your team. In respect of stocks of cotton bales under GSF scheme, name and address of the mill with location of godown may be spelled out clearly in the report.

10) Physical verification of the stocks at all points/centers must be completed well ***before 3rd April, 2019.*** The physical verification report is to be submitted within ***3 days*** to the Branch Office alongwith full supporting documents/ declaration/ calculation sheets/weight check details etc as a proof of actual physical verification done at each center/point.

11) Operation of the Corporation are spread over at more than 42 centers & Godowns but verification of stocks shall depend on availability of stocks at different centers to be declared by (***Branch Aurangabad)***. List of Centres & Godowns are enclosed with the tender form (Annexure-1)

12) All work pertaining to physical verification of stocks etc shall be organized by the firm in close coordination with all concerned to avoid any delay.

13) For carrying out physical verification work, payment shall be made by the Branch Office within 20 days on receipt of bill from the firm as per rate decided/finalized by the Branch Office subject to timely completion of the work, submission of reports and other documents as per requirement on time. For any delay in completion of physical verification/ submitting report, a penalty of 1% of total value per day upto submission of report will be deducted.

14) Tenderer should submit the tender as under :

Envelope A :	Envelope A marked as Technical Bid-1 on the envelope, should contain Technical Bid-1 (Specification), alongwith other terms.
Envelope B :	Envelope B marked as Financial Bid-2 on the envelope, should contain Financial Bid-2 (Price Quotation).
Envelope C :	Envelope C should contain Envelope A and Envelope B duly superscribing "Tender for carrying out physical verification of stocks".

Note : Each envelope should contain the name and address of the firm.

15) Financial Bid-2 for price quotations shall be opened in respect of those tenderer who qualify Technical Bid-1. Thereafter the rates will be finalized with L-1 tenderer. Looking in to the requirement 60% of total work can be given to the L-1 tenderer and 40% to L-2 agrees to work at the rate of L-1 tenderer.

16) The tender should be signed by the person having necessary authorization.

17) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

18) The Corporation reserves the right to accept or reject any/all tender. However, in case any tender is rejected, parties may seek the reasons for rejections. In case, parties have any query about the tender condition they may seek clarification from the Corporation.

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :

Contact Tel./Mobile Nos. :

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

FINANCIAL BID : II

(PRICE QUOTATIONS)

Please quote your minimum acceptable rates for the following:

Sr. No.	Item for Physical Verification	Unit	Approx. Quantity (All centres)	Lowest Acceptable rate in Rs. per unit
	I	II	III	IV
1.	Cotton Bales/ Boras/ Bundle	Per Bale/ Bundle/bora	80000	
2.	Kapas (raw cotton)	Per Full heap of kapas	10	
3.	Cotton Seed	Per Full heap of cotton seed	10	
4.	Part Heaps of Kapas/ cotton seed (on actual weighment basis)	Per Quintals	20	
5.	Hessian/grey cloth bales	Per bale or part thereof	625	
6.	Tarpaulins -cotton canvas / PVC (each of 60' x 40' or 40'x40' size)	Per tarpaulin	470	
7.	Expenses including traveling/lodging / boarding/ incidental etc.	Per centre	42	

Note : 1) The above rates should be inclusive of all taxes and levies.

2) The approximate quantity shown above is just estimated quantity, which may vary depending upon the deliveries effected before 31st March 2019 or otherwise also.

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Contact Tel./Mobile Nos. :

CHECK LIST FOR SUBMISSION OF TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS.

TENDERERS MUST CHECK THE FOLLOWING POINTS BEFORE SUBMITTING THE TENDER:

1.	Whether the Envelope A contains Technical Bid-1 and other terms.	Yes	No
2.	Whether the Envelope B contains Financial Bid-2.	Yes	No
3.	Whether the entire Tender Documents are duly signed and numbered by Authorized Representative.	Yes	No

Annexure-1

List of Centre & Godown

Sr.no	Name of Centres	Name of Godowns
1	Badnapur	Badnapur/Borkhedi (Jalna)
2	Bhokardan	Sillod
3	Bhusaval	Jalgaon
4	Bodvad	Bodwad
5	Chalisgaon	Chalisgaon
6	Dharmabad	Nanded
7	Dondaicha	Dondaicha
8	Erandole	Dharangaon
9	Ethalapur	Ethalapur
10	Gangapur	Lasur
11	Georai	Georai/Tirthpuri
12	Ghansawang	Ashthi
13	Jalgaon	Jalgaon
14	Jalna	Jalna/Badnapur/Borkhedi (Jalna)
15	Jamner	Jalgaon
16	Jawlabazar	Jawlabazar/Hingoli
17	Jintur	Jintur
18	Kuntur	Nanded
19	Lasur	Lasur
20	Mantha	Selu/Partur
21	Manvet	Manvet
22	Nanded	Nanded
23	Nandurbar	Nandurbar
24	Naygaon	Nanded
25	Pachod	wadigodri
26	Pachora	kasoda/pachora
27	Pahur	Jalgaon
28	Partur	Partur/selu
29	Selu	Selu
30	Shahada	Shahada
31	Shedurni	Jalgaon
32	Shevgaon	Newasa/Paithan
33	Shirpur	Shirpur/shahada/Amalner

Note: Number of Centres may be vary at the time verification.

Note: Number of Godown may be increase/decrease at the time verification.